



MEMO:

DATE: 6-15-17
TO: MAYOR PATTERSON & BOARD OF ALDERMEN
CC: BART ROBINSON & ASHLEY ATKINSON
FROM: ROB NEELY
RE: AGENDA ITEMS

I have the following agenda items for the Tuesday, May 16, 2017 Board Meeting.

1. Permission for OED Engineer to attend the TVPPA Engineering and Operations Conference in Chattanooga, TN, August 9-11, 2017. (\$407.00) (Rob Neely)
2. Request permission to re-bid electric transformers. (Rob Neely)

Please find a description for the agenda item on the following page. If you have any questions, please feel free to contact me.

Thanks

Robert M. Neely III, P.E., C.P.E.
Superintendent

1. Request permission for OED Engineer to attend the TVPPA Engineering and Operations Conference in Chattanooga, TN, August 9-11, 2017. (\$407.00). (Rob Neely)

This is an important meeting and will have some valuable training and workshops for our engineer, so I would request that he be allowed to attend. This travel and training is included in the FY2018 Budget. Brian's Registration fees have been comped by TVPPA because he is helping to facilitate a portion of the conference agenda.

Registration	0.00
Hotel	315.00
Meals	<u>92.00</u>
Total	\$407.00

2. Request permission to re-bid electric transformers. (Rob Neely)

No bids were received in the recent transformer bid request. OED requests permission to re-bid electric transformers. OED will notify transformer manufacturers and distributors of the bid with the expectation that additional bids will be received.