



THE CITY OF OXFORD

SERVING OXFORD SAFELY

...

A RECOVERY PLAN

PHASE 1

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April 29, 2020

The Mayor and Board of Aldermen, with extensive research and input from healthcare professionals, have developed the following Phase I Plan for recovery of the economy in Oxford, Mississippi. This Serving Oxford Safely – A Recovery Plan is based on safe opening practices as determined by the CDC, Department of Homeland Security, Mississippi Department of Health, input from local health care professionals including Dr. Jeff Dennis, Dr. Eric Dahl, and Dr. Jason Waller and with heavy reliance on the structure of the State of Alabama’s Reopen Alabama Responsibly Plan.

Oxford is blessed to have a very diverse population. Plans for a successful recovery in a community that is made up of large numbers of students and retirees presents challenges and requires the need for City leaders to develop a plan that is uniquely tailored to Oxford. To get Oxford back up to its most desired level of operation, we must have the doors open wide and ready for the masses on August 1st. This means that we must be careful in our speed of reopening and diligent in our implementation of these plans. Phase I of Serving Oxford Safely is the first step to incrementally relaxing the restrictions in place. Enforcement will be key to the success. Our goal is not to give citations but to encourage compliance that is necessary to the success of our entire community.

As was identified at the onset of this pandemic, it is a difficult balance to consider our small businesses who are the backbone of our community and desperately need customers and at the same time consider our citizens who desperately need to distance themselves. In order for a reopening to successfully occur, the way we operate on a daily basis is going to have to change. The rules have to be different for this to be successful. The success of this plan for recovery depends on personal responsibility of not only our businesses but of our residents as customers.

Our healthcare professionals have stressed that the keys to success are EVERYONE wearing face coverings and strict social distancing practices. Dr. Dahl stressed the very real concern that one person without a face covering in public can do enormous damage to those they come in contact with. These physicians stressed that without antibody testing, improved mass testing capabilities and improved contact tracing, our efforts must be very limited and slowly implemented. We have no timeline for the arrival of these key elements so we must move forward.

May 9, 2020

We look forward to expanding these plans through future phases balancing the best interests of our business community and citizens' health. We have received this message loud and clear from our health care professionals and firmly believe that face coverings will open the door to more commerce, more quickly than anything else.

The Mayor and Board of Aldermen will meet weekly to assess numbers of active cases and circumstances within our community that affect our success and will provide plans for Phase II in the coming week.

UPDATED MAY 5, 2020:

PROJECTED GOALS

We are setting goals, not dates.

COMPLETED: April 30 when the current Shelter in Place Resolution expires, curbside options for all non-essential retail establishments will be allowed. Restaurants will continue at their current level of offering curbside, delivery and drive-thru options. The same level of restrictions we had in place prior to the Shelter in Place Resolution will be in place, these restrictions are outlined in the Fourth Resolution of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, Declaring Additional Measures for the Control of Contagious and Infectious Diseases and for the Protection of Public Health and Welfare and for Related Purposes, adopted on April 23, 2020.

FIRST GOAL

Identify the peak for Oxford (not for State or region but specifically for us). Healthcare professionals will assist us in identifying that date. Phase I will begin 14 days after the peak.

PEAK DATE WAS IDENTIFIED AS APRIL 18, 2020

The Mayor and Board of Aldermen will meet once a week via telephone to review numbers and circumstances. We will ask for medical officials to participate as available.

SECOND GOAL

Once Phase I is implemented and completely active for all businesses included in Phase 1, and with a continued flat trajectory or decrease demonstrated in active cases, the Board of Aldermen will further relax the restrictions and move to Phase II.

May 9, 2020

ESSENTIAL BUSINESSES

APRIL 23, 2020

PER THE FOURTH RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OXFORD, MISSISSIPPI, DECLARING ADDITIONAL MEASURES FOR THE CONTROL OF CONTAGIOUS AND INFECTIOUS DISEASES AND FOR THE PROTECTION OF PUBLIC HEALTH AND WELFARE AND RELATED PURPOSES,

SECTION 2:B

All essential businesses shall require face coverings effective at 8:00 am on Saturday, April 25, 2020.

- 1) Employees of the essential business shall properly wear face coverings ensuring the face covering covers the mouth and nose.
- 2) Essential Businesses shall monitor all points of entrance and prohibit entrance into the business by any individual over the age of six (6) years not wearing a face covering.
- 3) Management of the essential business must provide adequate supervision to ensure compliance of the face covering requirement to include but not limited to door monitors to monitor the entrance of the public and floor supervision for employees.

May 9, 2020

SECTION 6: THE PENALTIES FOR VIOLATION OF THIS ADOPTED RESOLUTION SHALL BE THE SAME AS THOSE LISTED IN THE ORDINANCE AMENDING CHAPTER 1, CODE OF ORDINANCES OF THE CITY OF OXFORD, MISSISSIPPI – GENERAL PROVISIONS, WHICH THE CITY OF OXFORD ADOPTED ON OR ABOUT MARCH 18, 2020.

THE PENALTY FOR VIOLATING ORDERS RELATED TO EMERGENCIES READS:

Any time the Mayor and/or Board of Aldermen shall make any rule, order, or regulation to prevent the introduction and spread of contagious or infectious diseases, to prevent or alleviate eminent danger to the public safety because of freedom of movement of the City's residents, to regulate the entrances and the way of ingress and egress to and from buildings, in furtherance of a proclamation or declaration of a local or civil emergency, or as otherwise necessary for emergency management purposes, any such rule, order, or regulation shall have the full force and effect of law once recorded in the office of the city clerk. The violation of any such rule, order, or regulation shall be punished by a fine not exceeding \$1,000.00 or imprisonment for a term not exceeding 90 days, and the cost of prosecution, or by both such fine and imprisonment, in the discretion of the municipal judge, except as provided otherwise by state law. Each day any violation of any such rule, order, or regulation shall continue shall constitute a separate offense.

ESSENTIAL BUSINESSES INCLUDE

(Copied from Second Resolution of the Mayor and Board of Aldermen, adopted on March 22nd)

City government services (police stations, fire stations, courts, garbage/sanitation, utilities, and such other services as the Mayor shall determine), hospitals/clinics and healthcare operations (nursing homes and assisted living facilities), veterinarian offices, gas stations, drug stores and pharmacies, food services (grocery stores, farmers markets, food banks, convenience stores, take-out, curbside and delivery restaurants), hardware stores, security companies, businesses providing services necessary to maintain the safety, sanitation and essential operation of residents (plumbers, electricians, landscapers, HVAC services, and the like), banks, community benefit organizations on a case-by-case basis (Interfaith Compassion Ministries, United Way, Salvation Army, Red Cross, Communicare, etc.), laundromats/laundry services, cemeteries, and professional services which service companies and individuals who or which are essential businesses, agencies, or governmental units (such as accountants, attorneys, engineers, architects, etc.), to the extent such professional services are able to operate under CDC and the Mississippi Department of Health regulations.

FACE COVERINGS DO NOT HAVE TO BE MEDICAL MASKS OR N95 MASKS. A BANDANA, SCARF, T-SHIRT, HOME-MADE MASKS, ETC. MAY BE USED. THEY MUST PROPERLY COVER BOTH YOUR MOUTH AND NOSE.

GENERAL GUIDELINES TO PROTECT EMPLOYEES AND CUSTOMERS

UPDATED APRIL 29, 2020

OVERVIEW

The recommendations in this report provide specific measures for most business categories to facilitate the safe reopening of businesses in Oxford. The specific recommendations in each category support the overall goal of opening businesses in a way that protects employees and customers from exposure to COVID-19 and to prevent spreading of the virus.

EMPLOYEE PROTECTIVE MEASURES

- All Employees of businesses **MUST** wear face coverings. Employees should wear gloves when possible.
- Practice sensible social distancing, maintaining six feet between co-workers.
- Customers who have a fever or other symptoms of COVID-19 will not be allowed to enter.
- Train workers in proper hygiene practices.
- Encourage workers to report any safety and health concerns to the employer.
- Post signs at every entrance at each store or business stating that individuals who have a fever, cough or any sign of sickness should not enter.
- Employees and customers will have access to hand sanitizer or a place to wash their hands.
- Employees will be required to take reasonable steps to comply with guidelines on sanitation from the Center for Disease Control and Prevention and the Mississippi Department of Public Health.

May 9, 2020

- All persons in the store or business will be required to maintain a social distance of at least six feet from another person. Sales registers must be at least six feet apart.
- Point of sale equipment will be frequently cleaned and sanitized.
- The entrance/exit doors will be sanitized at least once per hour.
- Propping doors open as frequently as possible to avoid human contact is recommended.
- Stores and businesses will encourage customers to make non-cash payments.
- Public restrooms must be sanitized at least once an hour.

CUSTOMER PROTECTIVE MEASURES

- Customers of all businesses **MUST** use face covering while shopping.
- No employee who has a fever or other symptoms of COVID-19 will be allowed to work.
- Door entrances and exits will be sanitized at least once per hour.
- Customers will be required to use hand sanitizer upon entering the store.
- The number of people inside non-essential mercantile operations (retail) will be limited to 30% of fire marshal capacity or 5 people per 1,000 square feet.
- Store employees will enforce social distancing of at least 6 feet between people.
- Stores with higher traffic will mark spaces 6 feet apart at the sales registers and outside the entrance to the store.
- Sales registers will be located at least 6 feet apart.
- Point of sale equipment will be frequently cleaned and sanitized.
- Public restrooms will be sanitized at least once an hour.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE OF REOPENING: IMPLEMENTED AS OF APRIL 29, 2020

RETAIL

RETAIL BUSINESSES INCLUDES:

Furniture & Home Furnishings

Clothing, Shoes, Jewelry, & Accessories Stores

Telephone & Electronics

Appliance Stores

Department Stores

Sporting Goods Stores

Book Stores

Craft & Art Stores

Music Stores

Computer Sales & Repairs

Cosmetic & Beauty Supplies

Health & Personal Care

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Other Mercantile

AVERAGE LEVEL OF CUSTOMER INTERACTION

Requires close interaction between staff and customers, but not direct physical contact.

EMPLOYEE PROTECTIVE MEASURES

- Post signs on every entry door that individuals who have a fever or other symptoms of COVID-19 must not enter the store.
- Limit the number of individuals inside the store to 30% of fire capacity occupancy or 5 customers per 1,000 square feet.
- Customers will be encouraged to use hand sanitizer upon entering the store.
- Employees who have a fever or are otherwise exhibiting COVID-19 symptoms will not be allowed to work.
- Employees **MUST** wear face coverings.
- Gloves should be worn if possible.
- All persons in the store should practice sensible social distancing of at least 6 feet between another person. Employees will be responsible for enforcing social distancing of at least 6 feet between shoppers.
- Sales registers must be at least 6 feet apart.
- Employees will have access to hand sanitizer or a place to wash their hands.
- Workers and customers will be provided an adequate number of trash receptacles.
- Employees will be required to take reasonable steps to comply with guidelines on sanitation from the Center for Disease Control and Prevention and the Mississippi Department of Public Health.
- Point of sale equipment will be cleaned and sanitized at a minimum of once an hour.
- The stores will encourage customers to make non-cash payments.
- The entrance/exit doors will be sanitized at least once an hour.
- If possible, doors shall remain propped open to avoid contact.
- Encourage workers to report any safety and health concerns to the employer.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Press releases, video messages, and social media postings from Mayor Robyn Tannehill and the City of Oxford.

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- Guidelines will be clearly posted on the City of Oxford website as well as publicized via social media.
- Management will inform employees verbally and in writing of the safety standards.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Disinfect to regularly sanitize common surfaces.
- Soap and water or hand sanitizer.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No, but protective screens may be installed at the discretion of each store.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- Yes, sanitization of incoming stock and merchandise is recommended.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes, masks or face coverings (bandanas, scarves, home-made fabric masks, etc.) are required.

CUSTOMER PROTECTIVE MEASURES

- Customers **MUST** wear face coverings.
- No employee who has a fever or other symptoms of COVID-19 will be allowed to work in the store.
- The number of customers inside the store will be limited to 30% of fire marshal capacity or 5 customers per 1,000 square feet.
- Door entrances and exits will be sanitized at least once an hour.
- Customers will be encouraged to use hand sanitizer upon entering the store.

- The store will be encouraged to provide access to hand sanitizer and trash receptacles.
- Store employees will enforce social distancing of at least 6 feet between customers. Stores with high traffic will mark spaces 6 feet apart at the sales registers and outside the entrance to the store.
- Sales registers will be located at least 6 feet apart.
- Point of sale equipment will be cleaned and sanitized at least once per hour.
- Employees will take reasonable steps to comply with guidelines on sanitation from the Centers for Disease Control and Prevention and the Mississippi Department of Public Health.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be posted at all entrances of store, publicized via PA systems, or as other technology provides.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- Each store must know the fire marshal capacity or square footage of the building and ensure social distancing guidelines are followed.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Antibacterial products must be utilized.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- These measures will require some type of marking or tape on the floor at the checkout line to ensure adherence to 6' social distancing standards.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- Salesperson will at point of sale, encourage customers; either to insert payment card or to provide their own pen to sign the receipt. Receipt should be left on counter.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE OF REOPENING: IMPLEMENTED APRIL 29, 2020

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

Date: _____

RESTAURANTS

PER EXECUTIVE ORDER 1478: RESTAURANTS AND BARS MAY OPEN AS OF THURSDAY, MAY 7TH AT 8:00 AM FOR INDOOR AND OUTDOOR DINING. THIS EXECUTIVE ORDER IS SET TO EXPIRE ON MAY 11, 2020.

RESTAURANTS AND BARS SHALL SET HOURS OF OPERATION TO CLOSE TO THE PUBLIC NO LATER THAN 10:00 PM.

BUFFET SERVICE:

- **SELF-SERVICE BUFFETS, FOOD STATIONS, AND DRINK STATIONS ARE PROHIBITED.**
- **CAFETERIA-STYLE (WORKER SERVED) BUFFETS AND FOOD STATIONS ARE PERMITTED WITH APPROPRIATE BARRIERS IN PLACE.**

LIVE MUSIC SHALL NOT BE PERMITTED.

PRIOR TO RESUMING IN-HOUSE DINING, THE ENTIRE RESTAURANT AND BAR, INCLUDING AREAS NOT OPEN TO THE PUBLIC, SHALL BE DEEP CLEANED, DISINFECTED, AND SANITIZED.

ALL FOOD SERVICE AREAS SHALL BE DEEP CLEANED DAILY.

*****EXECUTIVE ORDER 1478 IS ATTACHED AT THE END OF THIS DOCUMENT.**

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Full-Service Restaurant – server takes customer’s order at table, delivers food to customer, used dishes and utensils are removed from table, payment is received from customer.
- Limited Service Restaurant – customer’s order is taken at counter, payment is made at counter, food is delivered to customer at counter or table, customer disposes of own utensils/trash or employees may do so.

EMPLOYEE PROTECTIVE MEASURES

- Post signs on all doors that no one with a fever or symptoms of COVID-19 is to be permitted in the restaurant.
- Staff will limit the number of customers in the restaurant (indoor and outdoor dining areas) to those that can be seated at least 6’ from adjacent customers and occupancy shall not exceed 50% of capacity.
- In full-service restaurants, there shall be NO seating or ordering at a bar that serves alcohol or at a counter; waitstaff will facilitate all ordering.
- There shall be no congregating in common areas. Customers must be seated at tables.
- Any outdoor waiting area must be marked clearly so that social distancing standards are met.
- No customers allowed in indoor waiting areas.
- Tables will be limited to no more than 6 guests per table.
- All employees are required to report any fever or illness to supervisor.
- Employees must wear face coverings and gloves.
- Customers are encouraged to wear face coverings when not seated at table.
- High customer contact areas (i.e. door entrances) will be cleaned and sanitized at minimum once an hour.
- Propping doors open as much as possible to deter human contact is recommended.
- Public restrooms must be sanitized at least once an hour.
- In full-service restaurants, or restaurants operating primarily as bars, there shall be NO seating or ordering at a bar or a counter that serves alcohol unless a physical barrier (plexiglass or glass) of no less than 36” tall from bar height is installed. Waitstaff will facilitate all ordering and serving.
- Customers seated at a bar or counter must be seated 6’ apart from one another.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Employer/supervisor will communicate with all employees the measures verbally or in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- If a restaurant desires to further expand its seating capacity by placing a physical barrier they may install this type device.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Gloves are already part of the supplies restaurants use on a daily basis. All employees must also wear face coverings.

CUSTOMER PROTECTIVE MEASURES

- In full-service restaurants, or restaurants operating primarily as bars, there shall be NO seating or ordering at a bar or a counter that serves alcohol unless a physical barrier (plexiglass or glass) of no less than 36" tall from bar height is installed. Waitstaff will facilitate all ordering and serving.
- Customers seated at a bar or counter must be seated 6' apart from one another.
- There shall be no congregating in common areas. Customers must be seated at tables.

- Post sign on door that no one with a fever or symptoms of COVID-19 is to be permitted in the restaurant.
- Customers will be limited to a number that can be adequately distanced 6 feet from adjacent customers, as long as total occupancy does not exceed 50% of capacity.
- Tables/booths may alternatively be separated by a physical barrier.
- Tables will be limited to no more than 6 guests per table.
- All employees are required to report any fever or illness to supervisor.
- Tables and seating will be sanitized after each guest.
- High customer contact areas (e.g. door entrances) will be sanitized at minimum once an hour.
- Condiments are not to be left on tables. Provided by request and sanitized after usage or disposable packets should be used.
- Drink refills shall be in clean/unused glass/cups.
- Menus, if laminated, should be cleaned after each usage or paper menus shall be designed for single use and disposed of.
- There will be no self-service stations (drink stations, open utensil dispensers, straw dispensers, condiments, etc.).
- Offer pre-wrapped plastic cutlery.
- Eliminate any unwrapped straws and eliminate cocktail straws completely.
- Sanitizer solution buckets and towels must be provided on each kitchen station and will be changed hourly.
- All servers, food preparers, and restaurant staff will wear gloves.
- Public restrooms will be sanitized at least once an hour.
- Propping doors open as much as possible to deter human contact is recommended.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be communicated via social media (Facebook/Instagram/Twitter, etc.) and on the restaurant's website.
- These measures will be posted on the front door/window for clients to read before entering the restaurant.
- A designated employee will be on duty to monitor all procedures.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Antibacterial products must be used in restaurants.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- Yes, for limited service restaurant ordering in which customers stand in line.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between customers at adjacent tables must be 6 feet unless a physical barrier is present. If restaurants have self-seating, signage should be placed on tables/booths which are not to be used.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATIONS: PER EXECUTIVE ORDER 1478, FROM AND AFTER 8:00 AM ON MAY 7, 2020.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

_____ **Date:** _____

CLOSE CONTACT SERVICES: TATTOO PARLORS AND MASSAGE THERAPY FACILITIES

PER EXECUTIVE ORDER 1480 DATED MAY 8, 2020:

- i. Prior to resuming operations, the entire salon, including areas not open to the public shall be deep cleaned, disinfected, and sanitized.
- ii. Pursuant Paragraph I(h)(ii) of Executive Order 1477, salons shall take all reasonable measures to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidelines to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shift.
- iii. Salons shall conduct a daily screening of all employees at the beginning of their shift. Such daily screening shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
- iv. All employees shall be required to report any symptoms of COVID-19 to their supervisor, and any employee that exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.

- v. All employees shall be provided training regarding minimizing the spread of COVID-19, including reinforcement of proper sanitation, hand washing, cough and sneeze etiquette, and proper use of PPE.
- vi. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
- vii. Every employee shall be provided a face covering, covering nose and mouth, and shall be required to wear that face covering while on duty, such face coverings shall be cleaned or replaced at least daily.
- viii. Every employee shall wear disposable gloves when serving a customer and change gloves between customers.
- ix. Customers shall wear a face covering, covering nose and mouth, while inside the salon at all times except when receiving a service that otherwise could not be provided while wearing a face covering.
- x. Each customer shall be draped with a clean cape. Capes shall be laundered after each use. The use of disposable capes is encouraged.
- xi. A protective neck strip shall be placed around the neck of each hair-cut customer.
- xii. The use of neck brushes is prohibited.
- xiii. All linens, including all towels, capes, and neck strips shall be stored in an airtight container.
- xiv. All linen hampers and trash containers shall be cleaned and disinfected daily, and all such containers must have a lid.
- xv. Employees shall wash their hands with soapy, warm water for a minimum of twenty seconds between every customer.
- xvi. Services shall be provided on an appointment or walk-in basis. All customers shall wait outside until they are called for screening prior to entry into the salon.
- xvii. The use of technology solutions to minimize person-to-person contact is encouraged, including mobile appointment systems, text upon arrival, and contactless payment options.
- xviii. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the salon.
- xix. Customers shall be screened for illness prior to their entry into the salon. Such screening shall include the following questions, and any customer answering any question in the affirmative shall not be permitted to enter the salon:
 - 1. Have you traveled outside of the United States in the past 14 days?
 - 2. Have you experienced any COVID-19 symptoms (fever, cough, shortness of breath, sore throat, body aches, or loss of sense of taste or smell) in the past 14 days?

- xx. All waiting areas shall be closed, items such as magazines, popcorn poppers, and coffee pots/machines shall be removed, and customers shall not be permitted to congregate outside of the salon prior to their appointment. Customers shall wait in their vehicle until their appointment time.
- xxi. Chairs shall be re-arranged to ensure at least six feet of separation between customers.
- xxii. The number of customers in the salon shall be limited to one customer per employee.
- xxiii. Chairs (including arm rests and head rests), stations and all other surfaces that are contacted by customers during the course of providing services shall be sanitized after each use by customers. All other high-touch areas, including all door handles shall be sanitized, at a minimum, once every two hours.
- xxiv. Disinfectant for immersion of tools shall be changed daily.
- xxv. Hand sanitizer shall be placed at all points of entry and exit, and customers shall be required to sanitize their hands upon entry into and exit from the salon.
- xxvi. The salon shall be deep cleaned daily. All bowls, hoses, spray nozzles, foist handles, shampoo chairs and arm rests shall be disinfected daily.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Work requires direct physical contact with customer.

ADDITIONAL EMPLOYEE PROTECTIVE MEASURES

- Use ALL disposable materials & supplies according to Mississippi Health Department rules.
- Post a sign outside the front door/window that states that any customer who has a fever or other COVID-19 symptoms must reschedule their appointment.
- Businesses will limit the number of clients in the store to allow for 6' distancing.
- No persons will be allowed to wait in the store; customers will wait in car until service provider is ready
- All employees will wear face coverings.
- All customers will wear face coverings.
- Employees will wear protective gloves.
- Consent form must be supplied, completed, and kept on file – Have you been exposed? Have you traveled recently? Have you had a fever?
- Tattoo artists and Body Piercers must follow applicable guidelines provided by the Mississippi Department of Health or governing boards.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all employees and communicate measures verbally in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.
- Employees may not leave their service areas without complete sanitization of the workstation.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- Employees will sanitize incoming stock and merchandise

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Face coverings and gloves will be required. Gloves will be disposed of and changed after each client.

ADDITIONAL CUSTOMER PROTECTIVE MEASURES

- No employee with a fever or any other symptoms of COVID-19 will provide services to clients.
- Only one client per service provider, with at least 6' spacing between clients.
- No persons will be allowed to sit in waiting area.
- Only one person should be admitted to each service room at any time.

- Employees will wear protective face coverings and gloves.
- Customers will wear face coverings.
- All equipment, chairs, and tables used by an employee or customer will be sanitized between clients
- Provide hand sanitizer/sanitation wipes to customers upon arrival.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate when appointment is scheduled.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the business website.
- These measures will be posted on all entry door for clients to read before entering the business.
- Protocols for protection will be distributed to each client entering the building.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.
- Employees may not leave their service areas without complete sanitization of the workstation.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: MONDAY, MAY 11, 2020 AT 8:00 AM

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

Date: _____

CLOSE CONTACT SERVICES: BARBER SHOPS

PER EXECUTIVE ORDER 1480 DATED MAY 8, 2020:

- i. Prior to resuming operations, the entire salon, including areas not open to the public shall be deep cleaned, disinfected, and sanitized.
- ii. Pursuant Paragraph I(h)(ii) of Executive Order 1477, salons shall take all reasonable measures to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidelines to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shift.
- iii. Salons shall conduct a daily screening of all employees at the beginning of their shift. Such daily screening shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
- iv. All employees shall be required to report any symptoms of COVID-19 to their supervisor, and any employee that exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.

- v. All employees shall be provided training regarding minimizing the spread of COVID-19, including reinforcement of proper sanitation, hand washing, cough and sneeze etiquette, and proper use of PPE.
- vi. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
- vii. Every employee shall be provided a face covering, covering nose and mouth, and shall be required to wear that face covering while on duty, such face coverings shall be cleaned or replaced at least daily.
- viii. Every employee shall wear disposable gloves when serving a customer and change gloves between customers.
- ix. Customers shall wear a face covering, covering nose and mouth, while inside the salon at all times except when receiving a service that otherwise could not be provided while wearing a face covering.
- x. Each customer shall be draped with a clean cape. Capes shall be laundered after each use. The use of disposable capes is encouraged.
- xi. A protective neck strip shall be placed around the neck of each hair-cut customer.
- xii. The use of neck brushes is prohibited.
- xiii. All linens, including all towels, capes, and neck strips shall be stored in an airtight container.
- xiv. All linen hampers and trash containers shall be cleaned and disinfected daily, and all such containers must have a lid.
- xv. Employees shall wash their hands with soapy, warm water for a minimum of twenty seconds between every customer.
- xvi. Services shall be provided on an appointment or walk-in basis. All customers shall wait outside until they are called for screening prior to entry into the salon.
- xvii. The use of technology solutions to minimize person-to-person contact is encouraged, including mobile appointment systems, text upon arrival, and contactless payment options.
- xviii. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the salon.
- xix. Customers shall be screened for illness prior to their entry into the salon. Such screening shall include the following questions, and any customer answering any question in the affirmative shall not be permitted to enter the salon:
 - 1. Have you traveled outside of the United States in the past 14 days?
 - 2. Have you experienced any COVID-19 symptoms (fever, cough, shortness of breath, sore throat, body aches, or loss of sense of taste or smell) in the past 14 days?

- xx. All waiting areas shall be closed, items such as magazines, popcorn poppers, and coffee pots/machines shall be removed, and customers shall not be permitted to congregate outside of the salon prior to their appointment. Customers shall wait in their vehicle until their appointment time.
- xxi. Chairs shall be re-arranged to ensure at least six feet of separation between customers.
- xxii. The number of customers in the salon shall be limited to one customer per employee.
- xxiii. Chairs (including arm rests and head rests), stations and all other surfaces that are contacted by customers during the course of providing services shall be sanitized after each use by customers. All other high-touch areas, including all door handles shall be sanitized, at a minimum, once every two hours.
- xxiv. Disinfectant for immersion of tools shall be changed daily.
- xxv. Hand sanitizer shall be placed at all points of entry and exit, and customers shall be required to sanitize their hands upon entry into and exit from the salon.
- xxvi. The salon shall be deep cleaned daily. All bowls, hoses, spray nozzles, foist handles, shampoo chairs and arm rests shall be disinfected daily.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Barbers' work requires close physical contact with the customer.

ADDITIONAL EMPLOYEE PROTECTIVE MEASURES

- Customers must wait outside at a distance of no less than 6' from each other or in their cars until their appointment.
- Customers will be required to sanitize their hands upon entering the building.
- Signs will be posted at the entrance and at eye-level at each workstation stating that any customer who has symptoms of COVID-19 must reschedule their appointment.
- Limitations will be placed on the number of customers in the barber shop to one per barber.
- Barber stations will be separated by at least six feet from other stations.
- All barbers will wear face coverings.
- Barbers will wear protective gloves.
- Customers shall wear a face covering, covering nose and mouth, while inside the salon at all times except when receiving a service that otherwise could not be provided while wearing a face covering.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all barbers and staff to communicate the above measures verbally and in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No cleansing disinfecting, or sanitizing outside of the normal scope of operations would be required to reopen. Antibacterial products must be used.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No. Only protective face coverings and gloves.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No. However, stylists will sanitize all equipment, capes, and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes, face coverings and gloves will be required.

CUSTOMER PROTECTIVE MEASURES

- No barber displaying symptoms of COVID-19 will be allowed to come to work.
- No persons will be allowed to sit in the waiting area.
- Barber stations should be at least six feet apart.
- Barbers will wear protective face coverings or facial shields.
- All equipment used by a barber will be sanitized between customers.

- Customers will swipe card payments and the terminals will be cleaned by shop employees after each use.
- Customers will be required to sanitize their hands upon entering the building.
- The shop will not provide books, magazine, or any reading material for clients.
- Customers shall wear a face covering, covering nose and mouth, while inside the salon at all times except when receiving a service that otherwise could not be provided while wearing a face covering.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be posted on all doors at eye-level and at eye-level each workstation.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the barber shop's website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Yes, all equipment used by barber, including chairs, will be sanitized by employees between each client.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between barber stations must be at least six feet or every other station must be utilized.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: MONDAY, MAY 11, 2020 AT 8:00 AM.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

Date: _____

CLOSE CONTACT SERVICES: HAIR SALONS AND AESTHETICIANS

PER EXECUTIVE ORDER 1480 DATED MAY 8, 2020:

- i. Prior to resuming operations, the entire salon, including areas not open to the public shall be deep cleaned, disinfected, and sanitized.
- ii. Pursuant Paragraph I(h)(ii) of Executive Order 1477, salons shall take all reasonable measures to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidelines to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shift.
- iii. Salons shall conduct a daily screening of all employees at the beginning of their shift. Such daily screening shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
- iv. All employees shall be required to report any symptoms of COVID-19 to their supervisor, and any employee that exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.

- v. All employees shall be provided training regarding minimizing the spread of COVID-19, including reinforcement of proper sanitation, hand washing, cough and sneeze etiquette, and proper use of PPE.
- vi. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
- vii. Every employee shall be provided a face covering, covering nose and mouth, and shall be required to wear that face covering while on duty, such face coverings shall be cleaned or replaced at least daily.
- viii. Every employee shall wear disposable gloves when serving a customer and change gloves between customers.
- ix. Customers shall wear a face covering, covering nose and mouth, while inside the salon at all times except when receiving a service that otherwise could not be provided while wearing a face covering.
- x. Each customer shall be draped with a clean cape. Capes shall be laundered after each use. The use of disposable capes is encouraged.
- xi. A protective neck strip shall be placed around the neck of each hair-cut customer.
- xii. The use of neck brushes is prohibited.
- xiii. All linens, including all towels, capes, and neck strips shall be stored in an airtight container.
- xiv. All linen hampers and trash containers shall be cleaned and disinfected daily, and all such containers must have a lid.
- xv. Employees shall wash their hands with soapy, warm water for a minimum of twenty seconds between every customer.
- xvi. Services shall be provided on an appointment or walk-in basis. All customers shall wait outside until they are called for screening prior to entry into the salon.
- xvii. The use of technology solutions to minimize person-to-person contact is encouraged, including mobile appointment systems, text upon arrival, and contactless payment options.
- xviii. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the salon.
- xix. Customers shall be screened for illness prior to their entry into the salon. Such screening shall include the following questions, and any customer answering any question in the affirmative shall not be permitted to enter the salon:
 - 1. Have you traveled outside of the United States in the past 14 days?
 - 2. Have you experienced any COVID-19 symptoms (fever, cough, shortness of breath, sore throat, body aches, or loss of sense of taste or smell) in the past 14 days?

- xx. All waiting areas shall be closed, items such as magazines, popcorn poppers, and coffee pots/machines shall be removed, and customers shall not be permitted to congregate outside of the salon prior to their appointment. Customers shall wait in their vehicle until their appointment time.
- xxi. Chairs shall be re-arranged to ensure at least six feet of separation between customers.
- xxii. The number of customers in the salon shall be limited to one customer per employee.
- xxiii. Chairs (including arm rests and head rests), stations and all other surfaces that are contacted by customers during the course of providing services shall be sanitized after each use by customers. All other high-touch areas, including all door handles shall be sanitized, at a minimum, once every two hours.
- xxiv. Disinfectant for immersion of tools shall be changed daily.
- xxv. Hand sanitizer shall be placed at all points of entry and exit, and customers shall be required to sanitize their hands upon entry into and exit from the salon.
- xxvi. The salon shall be deep cleaned daily. All bowls, hoses, spray nozzles, foist handles, shampoo chairs and arm rests shall be disinfected daily.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Work requires direct physical contact with customer.

ADDITIONAL EMPLOYEE PROTECTIVE MEASURES

- Post a sign on all doors that states that any customer who has symptoms of COVID-19 must reschedule their appointment.
- Salons will limit the number of clients in the store to one person per stylist.
- Customers will be required to wash/sanitize hands upon entering the salon.
- No persons will be allowed to wait in the store while a stylist is with another customer.
- Stylist stations will be separated by at least six feet from other stations.
- All stylists will wear face coverings.
- Stylists will wear protective gloves.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all stylists and staff to communicate measures verbally and in writing.

- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No cleansing, disinfecting, or sanitizing outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No. However, stylists will sanitize all equipment, capes, and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Face coverings and gloves will be required. Gloves will be disposed of and changed after each client.

CUSTOMER PROTECTIVE MEASURES:

- No stylist with COVID-19 symptoms will be allowed to come to work.
- No persons will be allowed to sit in waiting area.
- Stylist stations must be at least six feet apart.
- Stylists will wear protective face coverings and gloves (except for when cutting hair).
- All equipment used by a stylist, including chairs, will be sanitized between clients.
- The salon will not provide books, magazines, or any reading material for clients.
- All stylists will sanitize hands between each client.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate by phone prior to appointment.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the salon website.
- These measures will be posted on all doors for clients to read before entering the salon.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- Yes, the space between stylists' stations must be at least 6 feet.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: MONDAY, MAY 11, 2020 AT 8:00 AM.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

Date: _____

May 9, 2020

CLOSE CONTACT SERVICES: NAIL SALONS

PER EXECUTIVE ORDER 1480 DATED MAY 8, 2020:

- i. Prior to resuming operations, the entire salon, including areas not open to the public shall be deep cleaned, disinfected, and sanitized.
- ii. Pursuant Paragraph I(h)(ii) of Executive Order 1477, salons shall take all reasonable measures to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidelines to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shift.
- iii. Salons shall conduct a daily screening of all employees at the beginning of their shift. Such daily screening shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
- iv. All employees shall be required to report any symptoms of COVID-19 to their supervisor, and any employee that exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.

- v. All employees shall be provided training regarding minimizing the spread of COVID-19, including reinforcement of proper sanitation, hand washing, cough and sneeze etiquette, and proper use of PPE.
- vi. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
- vii. Every employee shall be provided a face covering, covering nose and mouth, and shall be required to wear that face covering while on duty, such face coverings shall be cleaned or replaced at least daily.
- viii. Every employee shall wear disposable gloves when serving a customer and change gloves between customers.
- ix. Customers shall wear a face covering, covering nose and mouth, while inside the salon at all times except when receiving a service that otherwise could not be provided while wearing a face covering.
- x. Each customer shall be draped with a clean cape. Capes shall be laundered after each use. The use of disposable capes is encouraged.
- xi. A protective neck strip shall be placed around the neck of each hair-cut customer.
- xii. The use of neck brushes is prohibited.
- xiii. All linens, including all towels, capes, and neck strips shall be stored in an airtight container.
- xiv. All linen hampers and trash containers shall be cleaned and disinfected daily, and all such containers must have a lid.
- xv. Employees shall wash their hands with soapy, warm water for a minimum of twenty seconds between every customer.
- xvi. Services shall be provided on an appointment or walk-in basis. All customers shall wait outside until they are called for screening prior to entry into the salon.
- xvii. The use of technology solutions to minimize person-to-person contact is encouraged, including mobile appointment systems, text upon arrival, and contactless payment options.
- xviii. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the salon.
- xix. Customers shall be screened for illness prior to their entry into the salon. Such screening shall include the following questions, and any customer answering any question in the affirmative shall not be permitted to enter the salon:
 - 1. Have you traveled outside of the United States in the past 14 days?
 - 2. Have you experienced any COVID-19 symptoms (fever, cough, shortness of breath, sore throat, body aches, or loss of sense of taste or smell) in the past 14 days?

- xx. All waiting areas shall be closed, items such as magazines, popcorn poppers, and coffee pots/machines shall be removed, and customers shall not be permitted to congregate outside of the salon prior to their appointment. Customers shall wait in their vehicle until their appointment time.
- xxi. Chairs shall be re-arranged to ensure at least six feet of separation between customers.
- xxii. The number of customers in the salon shall be limited to one customer per employee.
- xxiii. Chairs (including arm rests and head rests), stations and all other surfaces that are contacted by customers during the course of providing services shall be sanitized after each use by customers. All other high-touch areas, including all door handles shall be sanitized, at a minimum, once every two hours.
- xxiv. Disinfectant for immersion of tools shall be changed daily.
- xxv. Hand sanitizer shall be placed at all points of entry and exit, and customers shall be required to sanitize their hands upon entry into and exit from the salon.
- xxvi. The salon shall be deep cleaned daily. All bowls, hoses, spray nozzles, foist handles, shampoo chairs and arm rests shall be disinfected daily.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Provide services for manicures and pedicures; gel polish manicures; dip manicures and acrylic nail treatment. Work requires direct physical contact with the customer.

ADDITIONAL EMPLOYEE MEASURES

- Customers must wear face coverings.
- Customers will be required to wash their hands upon entering the building and also before each treatment.
- Signs will be posted at all entrances and eye-level at each workstation stating that any customer who has a fever or exhibits symptoms of COVID-19 must reschedule their appointment.
- Salons will limit the number of customers in the salon to one per technician.
- Technician stations will be separated by at least six feet apart from other stations.
- All technicians will wear face coverings.
- Technicians will wear protective gloves.

- Waiting areas will be closed.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all technicians communicate the above measures verbally and in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No cleansing, disinfecting and sanitizing outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No. However, stylists will sanitize all equipment and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Face coverings and gloves will be required.

ADDITIONAL CUSTOMER PROTECTIVE MEASURES

- Customers must wear face coverings.
- No technician who has a fever or exhibits symptoms of COVID-19 will provide services to customers.
- Waiting areas will be closed.
- Technician stations must be at least 6 feet apart.

- Technicians will wear protective face coverings and gloves.
- Any tools designed for one-time use will be discarded after use.
- All equipment and workstations will be cleansed, disinfected and sanitized between customers.
- The salon will not provide books, magazines, or any reading material for customers.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate by phone or email prior to appointment.
- Measures will be posted on all doors and at eye-level at each workstation.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the salon's website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between technician stations must be at least six feet.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: MONDAY, MAY 11, 2020 AT 8:00 AM.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

_____ Date: _____

CLOSE CONTACT SERVICES: TANNING SALONS

PER EXECUTIVE ORDER 1480 DATED MAY 8, 2020:

- i. Prior to resuming operations, the entire salon, including areas not open to the public shall be deep cleaned, disinfected, and sanitized.
- ii. Pursuant Paragraph I(h)(ii) of Executive Order 1477, salons shall take all reasonable measures to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidelines to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shift.
- iii. Salons shall conduct a daily screening of all employees at the beginning of their shift. Such daily screening shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
- iv. All employees shall be required to report any symptoms of COVID-19 to their supervisor, and any employee that exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.

- v. All employees shall be provided training regarding minimizing the spread of COVID-19, including reinforcement of proper sanitation, hand washing, cough and sneeze etiquette, and proper use of PPE.
- vi. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
- vii. Every employee shall be provided a face covering, covering nose and mouth, and shall be required to wear that face covering while on duty, such face coverings shall be cleaned or replaced at least daily.
- viii. Every employee shall wear disposable gloves when serving a customer and change gloves between customers.
- ix. Customers shall wear a face covering, covering nose and mouth, while inside the salon at all times except when receiving a service that otherwise could not be provided while wearing a face covering.
- x. Each customer shall be draped with a clean cape. Capes shall be laundered after each use. The use of disposable capes is encouraged.
- xi. A protective neck strip shall be placed around the neck of each hair-cut customer.
- xii. The use of neck brushes is prohibited.
- xiii. All linens, including all towels, capes, and neck strips shall be stored in an airtight container.
- xiv. All linen hampers and trash containers shall be cleaned and disinfected daily, and all such containers must have a lid.
- xv. Employees shall wash their hands with soapy, warm water for a minimum of twenty seconds between every customer.
- xvi. Services shall be provided on an appointment or walk-in basis. All customers shall wait outside until they are called for screening prior to entry into the salon.
- xvii. The use of technology solutions to minimize person-to-person contact is encouraged, including mobile appointment systems, text upon arrival, and contactless payment options.
- xviii. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the salon.
- xix. Customers shall be screened for illness prior to their entry into the salon. Such screening shall include the following questions, and any customer answering any question in the affirmative shall not be permitted to enter the salon:
 - 1. Have you traveled outside of the United States in the past 14 days?
 - 2. Have you experienced any COVID-19 symptoms (fever, cough, shortness of breath, sore throat, body aches, or loss of sense of taste or smell) in the past 14 days?

- xx. All waiting areas shall be closed, items such as magazines, popcorn poppers, and coffee pots/machines shall be removed, and customers shall not be permitted to congregate outside of the salon prior to their appointment. Customers shall wait in their vehicle until their appointment time.
- xxi. Chairs shall be re-arranged to ensure at least six feet of separation between customers.
- xxii. The number of customers in the salon shall be limited to one customer per employee.
- xxiii. Chairs (including arm rests and head rests), stations and all other surfaces that are contacted by customers during the course of providing services shall be sanitized after each use by customers. All other high-touch areas, including all door handles shall be sanitized, at a minimum, once every two hours.
- xxiv. Disinfectant for immersion of tools shall be changed daily.
- xxv. Hand sanitizer shall be placed at all points of entry and exit, and customers shall be required to sanitize their hands upon entry into and exit from the salon.
- xxvi. The salon shall be deep cleaned daily. All bowls, hoses, spray nozzles, foist handles, shampoo chairs and arm rests shall be disinfected daily.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Very minimal customer interaction.

ADDITIONAL EMPLOYEE PROTECTIVE MEASURES

- Employees who display symptoms of COVID-19 will be sent home.
- Customers will be required to wash or sanitize hands upon entry.
- Face covering are required for all employees to wear while at work.
- No persons will be allowed to wait in the waiting area.
- Practice sensible social distancing, maintaining six feet between co-workers.
- Provide workers and customers with tissues and trash receptacles.
- Encourage employees to report any safety and health concerns to the employer.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all employees to communicate the above measures verbally and in writing.

- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Antibacterial disinfectants must be used.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- No.

CUSTOMER PROTECTIVE MEASURES

- Customers must wear face coverings until they are alone in tanning room.
- Customers must wait in their cars until their appointment time.
- Employees will wash and sanitize hands between customer interaction.
- Sanitize all tanning equipment and client contact surfaces.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate by phone or email prior to appointment.
- Measures will be posted on all doors and at eye-level at each tanning room.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the salon's website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- Yes, it will require markings on the floor.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: MONDAY, MAY 11, 2020 AT 8:00 AM.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

_____ **Date:** _____

OFFICES AND GENERAL BUSINESS

OFFICES AND GENERAL BUSINESSES INCLUDE BUT ARE NOT LIMITED TO

Professional Services

Title Companies

Independent Financial Services

Marketing & Advertising

Consultants

Collection Agencies

Real Estate Agencies

EMPLOYEE PROTECTIVE MEASURES

- Employees are required to wear face coverings. Gloves should be worn when possible.
- Clients and customers are required to wear face coverings.
- Practice sensible social distancing, maintaining six feet between co-workers.
- Employees who have a fever or other symptoms of COVID-19 will not be allowed to work.
- Provide a place to wash hands or alcohol-based hand rubs containing at least 70% alcohol.
- Train workers in proper hygiene practices.
- Encourage workers to report any safety and health concerns to the employer.

May 9, 2020

- A sign will be posted at every entry at each store stating that individuals who have a fever, cough or any sign of sickness should not enter.
- Employees will be required to take reasonable steps to comply with guidelines on sanitation from the Center for Disease Control and Prevention and the Mississippi Department of Public Health.
- All persons in the office will be required to maintain a social distance of at least six feet between another person. Sales registers must be at least six feet apart.
- Point of sale equipment will be frequently cleaned and sanitized.
- The entrance/exit doors will be sanitized at least once per hour.

CUSTOMER PROTECTIVE MEASURES

- No employee who has a fever or other symptoms of COVID-19 will be allowed to work.
- Door entrances and exits will be sanitized at least once per hour.
- Clients will be required to use hand sanitizer upon entering the office.
- Clients **MUST** wear face coverings.
- The office will provide access to hand sanitizer and trash receptacles.
- Offices will enforce social distancing of at least 6 feet between people.
- No client may wait in the waiting area.
- Point of sale equipment will be frequently cleaned and sanitized.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Employer/supervisor will communicate with all employees the measures verbally or in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

IMPLEMENTED AS OF APRIL 29, 2020

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

Date: _____

EXERCISE & TRAINING FACILITIES

PER EXECUTIVE ORDER 1480, EXERCISE & TRAINING FACILITIES MAY OPEN MONDAY, MAY 11, 2020 AT 8:00 AM. THE CITY OF OXFORD'S RESTRICTIONS FOR EXERCISE & TRAINING FACILITIES ARE MORE STRINGENT THAN EXECUTIVE ORDER 1480, AS ALLOWED BY LAW.

EXERCISE & TRAINING FACILITIES INCLUDE:

Gyms (excluding those in apartment complexes and condominiums)

Cheer, Tumbling, Gymnastics, and Dance Studios

Indoor Sports Facilities

Gyms associated with apartment complexes and condominiums must remain closed during Phase I.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Variable interaction between employees and customers.

AS ADDRESSED BY EXECUTIVE ORDER 1480:

- i. Prior to resuming operations, the entire gym, including areas not open to the public shall be deep cleaned, disinfected, and sanitized.
- ii. Gyms shall set hours of operation to close to the public no later than 10:00 p.m.
- iii. In addition to other staff, a minimum of one employee must be on-site during the gym's hours of operation dedicated to wiping down equipment following use by customers.
- iv. Pursuant Paragraph I(h)(ii) of Executive Order 1477, gyms shall take all reasonable measures to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidelines to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shift.
- v. Daily screening of employees shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
- vi. All employees shall be required to report any symptoms of COVID-19 (i.e., fever, cough, shortness of breath, sore throat, body aches, or loss of sense of taste or smell) to their supervisor, and any employee that exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.
- vii. All employees shall be provided training regarding minimizing the spread of COVID-19, including reinforcement of proper sanitation, hand washing, cough and sneeze etiquette, and proper use of PPE.
- viii. Every employee shall be provided a face covering, covering nose and mouth, and shall be required to wear that face covering while on duty, such face coverings shall be cleaned or replaced at least daily.
- ix. Every employee on the gym floor shall wear disposable gloves and change gloves, at a minimum, once per hour.
- x. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
- xi. The number of customers in the gym shall be limited to no greater than 30% of the gym's maximum occupancy. Gyms are encouraged to limit each

- customer's time in the gym to a maximum of one hour per day, especially if such use is during peak times. ****OCCUPANCY IS ADDRESSED BELOW**
- xii. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the gym.
 - xiii. Customers shall be screened for illness prior to their entry into the gym.
 - xiv. Exercise machines and equipment must be rearranged and/or deactivated to ensure a minimum of six feet of separation between customers.
 - xv. ****GOVERNOR'S ORDER 1480 b) xv. IS NOT ALLOWED UNDER OXFORD'S SERVING OXFORD SAFELY – A RECOVERY PLAN PHASE I**
 - xvi. All high-touch areas, including all door handles shall be sanitized, at a minimum, once every two hours.
 - xvii. Hand sanitizer shall be placed at all points of entry and exit, and throughout the gym floor, and customers shall be required to sanitize their hands upon entry into and exit from the gym, and when moving between exercise equipment.
 - xviii. If the gym provides towels for use by customers, such towels shall be stored in an airtight container.
 - xix. All linen hampers and trash containers shall be cleaned and disinfected daily, and all such containers must have a lid.
 - xx. ****GOVERNOR'S ORDER 1480 b) xx IS NOT ALLOWED UNDER OXFORD'S SERVING OXFORD SAFELY – A RECOVERY PLAN PHASE I**
 - xxi. ****GOVERNOR'S ORDER 1480 b) xxi IS NOT ALLOWED UNDER OXFORD'S SERVING OXFORD SAFELY – A RECOVERY PLAN PHASE I (SEE BELOW)**
 - xxii. The gym floor shall be deep cleaned daily.

OVERVIEW

One trainer per client, by appointment only, is permitted under Serving Oxford Safely- A Recovery Plan Phase I. Social distancing of at least 6' must be practiced at all times. Face coverings must be worn by trainer at all times and by client as able.

EMPLOYEE PROTECTIVE MEASURES

- Employees must wear face coverings.
- Spreading of equipment to maintain a distance of 6 feet between machines or preventing use of equipment to ensure 6' distance between participants.
- Employees should perform regular cleaning and encourage customer assistance with cleaning equipment after each use.

- Encourage the following of CDC guidelines for monitoring of employee and customer health.
- Prohibit access to the facility for anyone who exhibits symptoms of COVID-19.
- Commons areas, with the exception of bathrooms, shall be closed.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Employees should be trained on CDC guidelines and social distancing best practices.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Antibacterial cleaning supplies must be utilized.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Some locations may require barriers to separate customers and/or employees. Barriers and signage shall be available in all common areas.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Face coverings are required.

CUSTOMER PROTECTIVE MEASURES

- Clients should wear protective face coverings as able.
- Practice social distancing (utilize signage/barriers and floor/seat markers to instruct customers to remain 6 feet apart.)

- Make hand sanitizer and disinfectant wipes available throughout the facility.
- Employees will wear face coverings at all times and gloves where applicable.
- All equipment should be sanitized between customers.
- Customers and employees should bring their own water or other drinks.
- Commons areas, with the exception of bathrooms, shall be closed.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate by phone or email prior to appointment.
- Measures will be posted on all doors and at eye-level.
- Measures will be communicated via social media (Facebook/Instagram/Twitter) and on the business' website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Antibacterial products must be utilized.
- Postings of signs encouraging social distancing should be visible to the customers. Barriers between equipment may be installed for additional protection.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

RECOMMENDED DATE TO SAFELY RESUME OPERATION: **MONDAY, MAY 11, 2020 AT 8:00 AM.**

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

_____ Date: _____

Board Draft

CHILDCARE SERVICES

OVERVIEW

The Centers for Disease Control has issued significant guidance about how best to deal with COVID-19 in the childcare setting. Childcare facilities should operate in compliance with the Mississippi Department of Health issued health orders.

Childcare service facilities should take every reasonable measure to prevent the spread of COVID-19. Hand washing, with soap and water, is the preferred method of sanitation according to Mississippi Department of Health guidelines. Clean and disinfect frequently touched surfaces. Employees must wear face coverings.

Children and staff who have a temperature or exhibit any other COVID-19 symptoms should stay home. Childcare facilities should be immediately notified if any staff members or children exhibit COVID-19 symptoms. Childcare facilities should establish procedures guaranteeing that children or staff who begin exhibiting COVID-19 symptoms after the start of each day are separated from others and sent home as soon as possible. Childcare facilities should establish procedures for administering temperature screening of staff on arrival every day. Anyone living in a home-based child care facility should follow the same guidelines as employees who work there.

All childcare facilities should ensure that all contact information for parents, staff, and emergency contacts is current. Childcare facilities should establish a process for quickly communicating with families, staff, and emergency contacts. Staff who are at greater risk from COVID-19 should consult with health professionals to assess their risk of currently working with children. Ensure that child/staff ratios are in compliance with Mississippi Department of Health guidelines.

May 9, 2020

Considering the difficulty of consistently implementing social distancing within childcare facilities the CDC recommends that each class should include the same children and staff each day. Each group shall be self-contained, particularly if the group is serving children of health care workers or first responders who have an increased likelihood of exposure to COVID-19. Childcare facilities shall limit the mixing of children on playground and play areas. Childcare facilities shall consider staggering arrival and drop-off times of children in separate classes to limit direct contact between parents and children from separate classes.

Childcare centers should prioritize sanitization and developing a daily schedule for sanitizing all high traffic areas as well as frequently touched items and surfaces. Childcare facilities should follow all CDC recommended cleaning guidelines.

Childcare facilities have continued to operate throughout this pandemic.

EMPLOYEE AND CUSTOMER PROTECTIVE MEASURES

- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

By my signature, I acknowledge receipt and comprehension of this information and agree to adhere to the guidelines listed above.

Date: _____

MEDICAL & HEALTH SERVICES

ORDER 1477 ALLOWS NON-EMERGENT MEDICAL SERVICES TO BE PROVIDED

AVERAGE LEVEL OF CUSTOMER INTERACTION

Healthcare professionals have close and direct physical contact with patients. Healthcare professionals interact with multiple patients each day and patients interact with multiple staff members each encounter.

OVERVIEW

Medical and Health services have continued to operate as an essential service throughout the pandemic. Medical and Health services operate under the guidelines of their governing boards.

PHARMACIES

OVERVIEW

Pharmacies have continued to operate as an essential service throughout the pandemic. Customers and employees are required to wear face coverings. If doors are open to public, social distancing of at least 6' and extreme sanitizing measures should be in place.

AVERAGE LEVEL OF CUSTOMER INTERACTION

Pharmacists provide prescription medication, medication counseling and immunizations to customers. Some work requires direct physical contact with customer.

EMPLOYEE PROTECTIVE MEASURES

- Pharmacy personnel are required to wear face coverings.
- Encourage all prescribers to submit prescription orders via telephone or electronically.
- Encourage drive through and curbside service for prescription pick up.
- Delivery of pharmacy items to patients' homes is encouraged.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

May 9, 2020

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Face coverings must be worn by employees. Gloves should be used when appropriate. Gloves will be disposed of and changed as needed.

CUSTOMER PROTECTIVE MEASURES

- Customers are required to wear face coverings.
- Practice social distancing (utilize signage/ barriers and floor/seat markers to instruct waiting patients to remain 6 feet apart).
- Have hand sanitizer and disinfectant wipes at register locations for use by customers.
- Pharmacy personnel will wear protective face coverings and gloves as appropriate.
- All countertops should be sanitized between patients.
- The pharmacy will not provide books, magazines or any reading material for clients in waiting areas.
- Drive through and curbside service is encouraged for prescription pick up.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- These measures shall be posted on each entry door for customers to read before entering the pharmacy.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- None outside the normal scope of operations.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between waiting area chairs and patients in line will require marking in 6' increments.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee will be on duty to monitor all procedures.

ENTERTAINMENT VENUES

ENTERTAINMENT VENUES INCLUDE BUT ARE NOT LIMITED TO

Movie Theatres

Arcades

Bowling Alleys

Inflatable Parks

Concert Venues and Event Spaces

Indoor Playgrounds

OVERVIEW

The re-opening of event venues such as those listed above will be considered under Serving Oxford Safely – A Recovery Plan subsequent phases. These venues shall remain closed during Phase I.

ORGANIZED ATHLETIC TEAM ACTIVITIES

PER EXECUTIVE ORDER 1478, FROM AND AFTER 8:00 AM ON THURSDAY, MAY 7, 2020, MUNICIPAL PARKS MAY BE OPEN TO THE PUBLIC BETWEEN THE HOURS OF 9:00 AM THROUGH 7:00 PM FOR RECREATIONAL OUTDOOR ACTIVITIES INCLUDING:

Baseball

Softball

Soccer

Tennis

Football

Basketball

Outdoor Batting Cages

LIMITATIONS AND RESTRICTIONS

- All team activities shall be limited to a single team for practice or inter-squad scrimmage.

May 9, 2020

- All team activities shall be limited to 20 or fewer individuals including coaches, players, parents, and spectators.
- No scrimmages or games (excluding singles or doubles tennis and basketball) shall be allowed at any facility.
- No congregating by spectators/parents will be allowed.
- If a group/team violates any of these requirements, that group/team will be banned from utilizing all City of Oxford facilities for 30 days.

Board Draft

OUTDOOR RECREATION

PER EXECUTIVE ORDER 1478, FROM AND AFTER 8:00 AM ON THURSDAY, MAY 7, 2020, MUNICIPAL PARKS MAY BE OPEN TO THE PUBLIC BETWEEN THE HOURS OF 9:00 AM THROUGH 7:00 PM FOR RECREATIONAL OUTDOOR ACTIVITIES INCLUDING:

Parks

- Playgrounds, pavilions, and restrooms remain closed.

Public Pools

- Public pools remain close at this time.
- Neighborhood and community pools, apartment and condominium pools and private club pools shall be permitted open between the hours of 9:00 am – 7:00 pm per Governor's Executive Order 1480. Individuals shall maintain social distancing of a minimum of 6' separation between each individual. Group gatherings/activities shall be limited to a maximum of 10 participants (including coaches, lifeguards, and parents) indoors and a maximum of 20 participants outdoors. This applies to both the pool and the pool's enclosed area.

Golf Courses

Tennis Courts

May 9, 2020

- No congregating while waiting for an open court.

Basketball Courts

- No congregating while waiting for an open court.

Board Draft

STATE OF MISSISSIPPI

Office of the Governor



EXECUTIVE ORDER NO. 1478

WHEREAS, on March 14, 2020, pursuant to the Constitution of the State of Mississippi and Miss. Code Ann. § 33-15-11(b)(17), I issued a Proclamation declaring that a State of Emergency exists in the State of Mississippi as a result of the outbreak of COVID-19; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19 beginning on January 27, 2020, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic, and on March 13, 2020, the President of the United States declared a nationwide state of emergency due to the coronavirus COVID-19 pandemic; and

WHEREAS, the worldwide outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout the United States and Mississippi significantly impacts the life and health of our people, as well as the economy of Mississippi; and

WHEREAS, on March 26, 2020, the Mississippi State Department of Health announced new and expanded measures to increase testing and data analysis to identify regions and localities that are at higher risk for transmission of COVID-19 and to provide more location-specific restrictions and limitation of movement and social interaction to combat the virus in those regions and localities; and

WHEREAS, on April 1, 2020, in order to minimize the risk of possible further transmission of COVID-19 and related measures, I issued Executive Order No. 1466 instituting a statewide Shelter in Place effective at 5:00 p.m. on Friday, April 3, 2020, and remaining in full force and effect until 8:00 a.m. on Monday, April 20, 2020; and

WHEREAS, on April 17, 2020, I issued Executive Order 1473 extending the statewide Shelter in Place, with certain additional exceptions, until 8:00 a.m. on Monday, April 27, 2020; and

WHEREAS, consistent with the guidance provided by the White House for beginning the process of reopening the economy while minimizing the risk of a resurgence of COVID-19, the incidences of infection in Mississippi have stabilized; there is decreased utilization of hospital resources; a robust testing system is in place capable of promptly detecting any increase in the rate of infection; the healthcare system is capable of treating persons with the COVID-19 and has the capacity to promptly react to any increase in incidences; and the State has in place a plan to rapidly scale up healthcare capacity in the event of an increase in the rate of infection; and

WHEREAS, Mississippi must protect lives while restoring livelihoods, both of which can be achieved with the expert advice of medical professionals and business leaders; and

WHEREAS, on April 24, 2020, I issued Executive Order 1477 establishing the statewide Safer at Home allowing certain businesses to open and operate under certain conditions, until 8:00 a.m. on Monday, May 11, 2020; and

WHEREAS, a continued measured and strategic plan to reopen the economy is essential to the health, safety and well-being of Mississippi residents, and in consultation with the State Health Officer, there are certain additional business operations and other activities that can safely resume under the limitations set forth herein.

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, by the authority vested in me by the Constitution and laws of the State of Mississippi, do hereby order and direct as follows:

- I. The statewide Safer at Home instituted in Executive Order 1477 shall remain in full force and effect until 8:00 a.m. on Monday, May 11, 2020, except as follows:

- a. From and after 8:00 a.m. on May 7, 2020, Paragraph I(h)(vii) of Executive Order 1477 is amended to allow restaurants and bars to resume in-house (indoor or outdoor) dining subject to the following limitations:
- i. Prior to resuming in-house dining, the entire restaurant and bar, including areas not open to the public, shall be deep cleaned, disinfected, and sanitized.
 - ii. Restaurants and bars shall set hours of operations to close to the public no later than 10:00 p.m.
 - iii. Pursuant to Paragraph I(h)(ii) of Executive Order 1477, restaurants shall take all reasonable steps to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidance to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shifts.
 - iv. Restaurants and bars shall conduct a daily screening of all employees at the beginning of their shifts. Such daily screening shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
 - v. All employees shall be required to report any symptoms of COVID-19 to their supervisor, and any employee who exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.
 - vi. Appropriate PPE shall be worn by all employees based on their duties and responsibilities and in adherence to state and local regulations and guidelines. Every employee who comes into direct contact with customers shall be provided a cloth mask and required to wear that mask while on duty.
 - vii. All employees shall be provided training regarding minimizing the spread of COVID-19, including the importance of frequent hand washing and personal hygiene, proper sanitation, cough and sneeze etiquette, use of PPE, and safe food-handling procedures.
 - viii. Where possible, workstations should be staggered so employees can avoid standing next to each other. Where separation of workstations is not possible, the frequency of surface cleaning and sanitizing should be increased.
 - ix. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
 - x. The number of customers in the restaurant or bar shall be no greater than 50% of seating capacity.
 - xi. Floor plans shall be updated to ensure at least six feet of separation between each party/group whether dining indoor or outdoor. Party sizes shall be limited to a maximum of six customers per table.
 - xii. Bars or bar areas that do not offer food services shall remain closed, and live music shall not be permitted.
 - xiii. The use of technology solutions to minimize person-to-person contact is encouraged, including mobile reservations systems, text upon arrival, mobile ordering, and contactless payment options.
 - xiv. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the restaurant or bar.
 - xv. Customers shall be screened for illness upon their entry into the restaurant or bar.
 - xvi. Customers shall not be allowed to congregate in the waiting area or bar area. The restaurant shall adopt a process to ensure that a minimum of six feet separation is maintained between customers while waiting to be seated or in the bar area.

- xvii. All front-of-house high contact surfaces shall be sanitized, at a minimum, every two hours.
- xviii. The use of disposable menus is encouraged. All non-disposable menus shall be sanitized between each use.
- xix. Tables, chairs, and tabletop items shall be sanitized after each table turn.
- xx. Buffet Service:
 - 1. Self-service buffets, food stations, and drink stations are prohibited.
 - 2. Cafeteria style (worker served) buffets and food stations are permitted with appropriate barriers in place.
- xxi. Hand sanitizer shall be placed at all points of entry and exit, the hostess station, in or near the bathrooms, and at the cashier station.
- xxii. All food service areas shall be deep cleaned daily.

b. From and after 8:00 a.m. on May 7, 2020, Paragraph I(h)(viii) of Executive Order 1477 is amended to allow parks to open subject to the following limitations:

- i. State parks may open to the public between the hours of 9:00 a.m. through 7:00 p.m. for recreational outdoor activities, subject to the rules and guidance promulgated by the Mississippi Department of Wildlife, Fisheries and Parks. Pursuant to Paragraph I(h)(iii) of Executive Order 1477, individuals using state parks shall maintain social distancing of a minimum of six feet separation between each individual. Group gatherings/activities shall be limited to a maximum of 10 participants indoor and a maximum of 20 participants outdoor.
- ii. Municipal parks and private parks may open to the public between the hours of 9:00 a.m. through 7:00 p.m. for recreational outdoor activities as determined by local authority and under such limitations and restrictions as may be imposed by local authority. Such restrictions at a minimum must require maintaining a minimum of six feet distance between each individual and limiting group gatherings/activities to a maximum of 10 participants indoor and a maximum of 20 participants outdoor.
- iii. Outdoor recreational activities, including swimming in pools, shall be permitted between the hours of 9:00 a.m. through 7:00 p.m. Individuals shall maintain social distancing of a minimum of six feet separation between each individual. Group gatherings/activities shall be limited to a maximum of 10 participants (including coaches, lifeguards and parents) indoor and a maximum of 20 participants outdoor.

ii. This Executive Order shall remain in effect and in full force from 8:00 a.m. on May 7, 2020, until 8:00 a.m. on Monday May 11, 2020, unless it is modified, amended, rescinded, or superseded.



BY THE GOVERNOR

Michael Watson

MICHAEL WATSON
SECRETARY OF STATE

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 4TH day of May, in the year of our Lord, two thousand and twenty, and of the Independence of the United States of America, the two hundred and forty-fourth.

Tate Reeves
TATE REEVES
GOVERNOR

Board Draft

STATE OF MISSISSIPPI

Office of the Governor



EXECUTIVE ORDER NO. 1480

WHEREAS, on March 14, 2020, pursuant to the Constitution of the State of Mississippi and Miss. Code Ann. § 33-15-11(b)(17), I issued a Proclamation declaring that a State of Emergency exists in the State of Mississippi as a result of the outbreak of COVID-19; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19 beginning on January 27, 2020, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic, and on March 13, 2020, the President of the United States declared a nationwide state of emergency due to the coronavirus COVID-19 pandemic; and

WHEREAS, the worldwide outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout the United States and Mississippi significantly impact the life and health of our people, as well as the economy of Mississippi; and

WHEREAS, on March 26, 2020, the Mississippi State Department of Health announced new and expanded measures to increase testing and data analysis to identify regions and localities that are at higher risk for transmission of COVID-19 and to provide more location-specific restrictions and limitation of movement and social interaction to combat the virus in those regions and localities; and

WHEREAS, on April 1, 2020, in order to minimize the risk of possible further transmission of COVID-19 and related measures, I issued Executive Order No. 1466 instituting a statewide Shelter in Place effective at 5:00 p.m. on Friday, April 3, 2020, and remaining in full force and effect until 8:00 a.m. on Monday, April 20, 2020; and

WHEREAS, on April 17, 2020, I issued Executive Order 1473 extending the statewide Shelter in Place, with certain additional exceptions, until 8:00 a.m. on Monday, April 27, 2020; and

WHEREAS, consistent with the guidance provided by the White House for beginning the process of reopening the economy while minimizing the risk of a resurgence of COVID-19, the incidences of infection in Mississippi have stabilized; there is decreased utilization of hospital resources; a robust testing system is in place capable of promptly detecting any increase in the rate of infection; the healthcare system is capable of treating persons with the COVID-19 and has the capacity to promptly react to any increase in incidences; and the State has in place a plan to rapidly scale up healthcare capacity in the event of an increase in the rate of infection; and

WHEREAS, Mississippi must protect lives while restoring livelihoods, both of which can be achieved with the expert advice of medical professionals and business leaders; and

WHEREAS, on April 24, 2020, I issued Executive Order 1477 establishing the statewide Safer at Home order allowing certain businesses to open and operate under certain conditions, until 8:00 a.m. on Monday, May 11, 2020; and

WHEREAS, on May 4, 2020, I issued Executive Order 1478 amending Executive Order 1477 allowing certain additional business and parks to open and operate under certain conditions, until 8:00 a.m. on Monday, May 11, 2020; and

WHEREAS, continuing to follow a measured and strategic plan to reopen the economy is essential to the health, safety, and well-being of Mississippi residents, and in consultation with the State Health Officer, it is necessary to continue the Safer at Home order with certain additional amendments to allow additional businesses to open and government operations to resume under the limitations set forth herein.

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, by the authority vested in me by the Constitution and laws of the State of Mississippi, and in consultation with the State Health Officer do hereby order and direct as follows:

- I. The statewide Stay at Home instituted in Executive Order 1477, as amended by Executive Order 1478, is extended and shall remain in full force and effect until 8:00 a.m. on Monday, May 25, 2020, except as follows:
 - a. Paragraph I(h)(ix) of Executive Order 1477 is amended to allow salons, barber shops and other personal care and personal grooming facilities (collectively, "salons") to open subject to the following limitations:
 - i. Prior to resuming operations, the entire salon, including areas not open to the public shall be deep cleaned, disinfected, and sanitized.
 - ii. Pursuant to Paragraph I(h)(ii) of Executive Order 1477, salons shall take all reasonable measures to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidelines to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shift.
 - iii. Salons shall conduct a daily screening of all employees at the beginning of their shift. Such daily screening shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
 - iv. All employees shall be required to report any symptoms of COVID-19 to their supervisor, and any employee that exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.
 - v. All employees shall be provided training regarding minimizing the spread of COVID-19, including reinforcement of proper sanitation, hand washing, cough and sneeze etiquette, and proper use of PPE.
 - vi. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
 - vii. Every employee shall be provided a face covering, covering nose and mouth, and shall be required to wear that face covering while on duty, such face coverings shall be cleaned or replaced at least daily.
 - viii. Every employee shall wear disposable gloves when serving a customer and change gloves between customers.
 - ix. Customers shall wear a face covering, covering nose and mouth, while inside the salon at all times except when receiving a service that otherwise could not be provided while wearing a face covering.
 - x. Each customer shall be draped with a clean cape. Capes shall be laundered after each use. The use of disposable capes is encouraged.
 - xi. A protective neck strip shall be placed around the neck of each hair-cut customer.
 - xii. The use of neck brushes is prohibited.
 - xiii. All linens, including all towels, capes, and neck strips shall be stored in an airtight container.
 - xiv. All linen hampers and trash containers shall be cleaned and disinfected daily, and all such containers must have a lid.
 - xv. Employees shall wash their hands with soapy, warm water for a minimum of twenty seconds between every customer.
 - xvi. Services shall be provided on an appointment or walk-in basis. All customers shall wait outside until they are called for screening prior to entry into the salon.

- xvii. The use of technology solutions to minimize person-to-person contact is encouraged, including mobile appointment systems, text upon arrival, and contactless payment options.
 - xviii. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the salon.
 - xix. Customers shall be screened for illness prior to their entry into the salon. Such screening shall include the following questions, and any customer answering any question in the affirmative shall not be permitted to enter the salon:
 1. Have you traveled outside of the United States in the past 14 days?
 2. Have you experienced any COVID-19 symptoms (fever, cough, shortness of breath, sore throat, body aches, or loss of sense of taste or smell) in the past 14 days?
 - xx. All waiting areas shall be closed, items such as magazines, popcorn poppers, and coffee pots/machines shall be removed, and customers shall not be permitted to congregate outside of the salon prior to their appointment. Customers shall wait in their vehicle until their appointment time.
 - xxi. Chairs shall be re-arranged to ensure at least six feet of separation between customers.
 - xxii. The number of customers in the salon shall be limited to one customer per employee.
 - xxiii. Chairs (including arm rests and head rests), stations and all other surfaces that are contacted by customers during the course of providing services shall be sanitized after each use by customers. All other high-touch areas, including all door handles shall be sanitized, at a minimum, once every two hours.
 - xxiv. Disinfectant for immersion of tools shall be changed daily.
 - xxv. Hand sanitizer shall be placed at all points of entry and exit, and customers shall be required to sanitize their hands upon entry into and exit from the salon.
 - xxvi. The salon shall be deep cleaned daily. All bowls, hoses, spray nozzles, foist handles, shampoo chairs and arm rests shall be disinfected daily.
- b. Paragraph 1(b)(ix) of Executive Order 1477 is amended to allow fitness and exercise gyms (collectively, "gyms") to open subject to the following limitations:
- i. Prior to resuming operations, the entire gym, including areas not open to the public shall be deep cleaned, disinfected, and sanitized.
 - ii. Gyms shall set hours of operation to close to the public no later than 10:00 p.m.
 - iii. In addition to other staff, a minimum of one employee must be on-site during the gym's hours of operation dedicated to wiping down equipment following use by customers.
 - iv. Pursuant Paragraph 1(b)(ii) of Executive Order 1477, gyms shall take all reasonable measures to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidelines to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shift.
 - v. Daily screening of employees shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
 1. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
 2. Are you experiencing a cough, shortness of breath, or sore throat?
 3. Have you had a fever in the last 48 hours?
 4. Have you had new loss of taste or smell?
 5. Have you had vomiting or diarrhea in the last 24 hours?
 - vi. All employees shall be required to report any symptoms of COVID-19 (i.e., fever, cough, shortness of breath, sore throat, body aches, or loss of sense of taste or smell) to their supervisor, and any employee that exhibits any of the symptoms of

- COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.
- vii. All employees shall be provided training regarding minimizing the spread of COVID-19, including reinforcement of proper sanitation, hand washing, cough and sneeze etiquette, and proper use of PPE.
- viii. Every employee shall be provided a face covering, covering nose and mouth, and shall be required to wear that face covering while on duty, such face coverings shall be cleaned or replaced at least daily.
- ix. Every employee on the gym floor shall wear disposable gloves and change gloves, at a minimum, once per hour.
- x. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
- xi. The number of customers in the gym shall be limited to no greater than 30% of the gym's maximum occupancy. Gyms are encouraged to limit each customer's time in the gym to a maximum of one hour per day, especially if such use is during peak times.
- xii. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the gym.
- xiii. Customers shall be screened for illness prior to their entry into the gym.
- xiv. Exercise machines and equipment must be rearranged and/or deactivated to ensure a minimum of six feet of separation between customers.
- xv. Classes or group exercise activities are permitted. Participants shall maintain a minimum of six feet of separation between each individual at all times, and all exercise equipment shall be rearranged and/or deactivated to ensure a minimum of six feet of separation between participants.
- xvi. All high-touch areas, including all door handles shall be sanitized, at a minimum, once every two hours.
- xvii. Hand sanitizer shall be placed at all points of entry and exit, and throughout the gym floor, and customers shall be required to sanitize their hands upon entry into and exit from the gym, and when moving between exercise equipment.
- xviii. If the gym provides towels for use by customers, such towels shall be stored in an airtight container.
- xix. All linen hampers and trash containers shall be cleaned and disinfected daily, and all such containers must have a lid.
- xx. Gyms may offer food services, subject to the limitations on restaurants in Paragraph 1(a) and its subparts of Executive Order 1478.
- xxi. All common areas, with the exception of bathrooms/locker rooms shall remain closed.
- xxii. The gym floor shall be deep cleaned daily.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 8th day of May, in the year of our Lord, two thousand and twenty, and of the Independence of the United States of America, the two hundred and forty-fourth


TATE REEVES
GOVERNOR



BY THE GOVERNOR

MICHAEL WATSON
SECRETARY OF STATE

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