



MEMO:

DATE: 3-2-17
TO: MAYOR PATTERSON & BOARD OF ALDERMEN
CC: BART ROBINSON & ASHLEY ATKINSON
FROM: ROB NEELY
RE: AGENDA ITEMS

I have the following agenda items for the Tuesday, March 7, 2017 Board Meeting.

1. Permission for Superintendent to attend the TVPPA Annual Conference in Savannah, GA May 21-24, 2017 (\$1,643.28). (Rob Neely)
2. Accept bids for Electric Distribution Construction Unit Price Contract and award contract to Southern Electric Corporation. (Rob Neely)

Please find a description for the agenda item on the following page. If you have any questions, please feel free to contact me.

Thanks

Robert M. Neely III, P.E., C.P.E.
Superintendent

1. Permission for OED Superintendent to attend the TVPPA Annual Conference in Savannah, GA May 21-24, 2017 (\$1,643.28). (Rob Neely)

The TVPPA Annual Conference is a valuable opportunity for the OED Superintendent to attend presentations and exhibits that are relevant to my job as manager of the electric department. I feel that it is beneficial for The City of Oxford to be represented there as well. TVA and other organizations will make presentations and update the distributors on their activities and upcoming changes that will affect all distributors of TVA power. A breakdown of the cost of this travel and training is listed below;

Registration	643.28
Hotel	796.00
Meals	<u>204.00</u>
Total	\$1,643.28

*This cost of this travel and training is included in the OED FY2017 budget
